

Work Experience Week
Activity Timetable

Day 1 (Full day) Orientation Location: Wandsworth Town Hall	
	Activity
10.00 to 11am	Welcome! Introduction to the Environment and Community Services Directorate
11am-12pm	Speed Networking Event with Council officers
2 to 2.30pm	Meeting with your Mentor - your Mentor will be an officer from the area you are specialising in and will set you a challenge to do individually.
2.30 to 4pm	Work on Individual Challenge

Day 2 (Full day) Individual Challenge Location: Online, Microsoft Teams	
Time	Activity
10 to 10.15am	Check-in with your mentor
10.15 to 12 noon	Finish and submit Individual Challenge to Mentor
1 to 2pm	Talk from a design expert
2.15 to 3pm	Tips and tricks for applying for a job
3.30 to 4pm	Meeting with your Mentor to evaluate Individual Challenge

Day 3 (Half day) Development Visits Location: To be announced nearer the time	
Time	Activity
10 to 2pm	Site visit and workshops

Day 4 (Full day) Group Challenge Location: Online, Microsoft Teams	
Time	Activity
10.15 to 10.50am	Group challenge
11am to 12 noon	Meeting with Mentor to plan approach to Group Challenge
2 to 4pm	Offline preparation of Group Challenge for presentation next day

Day 5 (Half day) Presentation	
Location: Wandsworth Town Hall	
Time	Activity
10 to 10.15am	Check-in with your mentor and group
10.15 to 11.50am	Presentation of Group Challenge to a judging panel
12 noon to 1pm	Winners announced and evaluation