

# RECEPTION CLASS SUPPLEMENTARY FORM 2024/25



to support a Foundation Application to

## ST MICHAEL'S CE PRIMARY SCHOOL

Granville Road, London SW18 5SQ

Tel: 020 8874 7786 Email: info@stmichaels.wandsworth.sch.uk

### SECTION A: (PARENTS TO COMPLETE THIS SECTION ONLY)

Surname of child: ..... Forename(s): .....

Date of birth: ..... Contact Number: .....

Name of parent(s)/legal guardians (s): .....

Address:.....

.....Postcode .....

Email Address: .....

Name of sibling/s at the school as of September 2024.....

You must have references completely covering **the two consecutive years immediately prior to the closing date for applications**. If you or your minister/incumbent has moved over the last two years **you must also obtain a reference from your previous church or minister/incumbent**. It is your responsibility to duplicate this form for such additional references.

**NB:** For September intake to a Reception class applications: a supplementary form **must be returned by your MINISTER/INCUMBENT** to the School by the **same date** as the common application form to Wandsworth Borough

### SECTION B: (THIS SECTION MUST BE COMPLETED BY THE MINISTER OR INCUMBENT NOT BY THE PARENTS. THE FORM WILL NOT BE CONSIDERED IF NOT COMPLETED CORRECTLY)

The parent(s)/legal guardian(s) of the child named above are applying for a Foundation Place at St Michael's CE Primary School. To be considered for a foundation place, the parent(s) must demonstrate that they have been a regular worshipper or worshippers at and are a committed member or members of a Christian church (see below) throughout the two consecutive years immediately prior to the closing date for applications. To support their application, please complete this form.

Full name and address of church: .....

.....

.....

Telephone number: ..... Is your church Anglican? Yes No

If no, is your church: a full member of Churches Together in England? Yes No

**SECTION B CONTINUED: (THIS SECTION MUST BE COMPLETED BY THE MINISTER/INCUMBENT – NOT BY THE PARENTS)**

**COMMITTED MEMBERSHIP:**

This is expressed by an active involvement in at least **TWO** aspects of church life and ministry (for at least two years before the closing date of application). The Board of Governors expects that the child will accompany at least one parent/legal guardian to Church. Some typical examples of active involvement, which would demonstrate committed Church membership by at least one parent/legal guardian, are listed below.

- Membership of church committees (e.g. PCC)
- Position of responsibility (e.g. churchwarden, Sunday School or Housegroup leader, sacristan)
- Being involved in the music at church (e.g. being a member of the church choir)
- Leading worship (e.g. being involved in reading, serving, prayer rota, stewarding)
- Pastoral care (e.g. being a member of a parish visiting scheme, organising parish events)
- Membership of church group (e.g. Housegroup, Catechism group)

*Other forms of participation may be considered but must clearly exhibit a similar degree of commitment in terms of time and effort.*

**Is/are the parent(s)/legal guardian(s) committed members of your church/centre of worship?**

Yes                      No

**REGULAR WORSHIP**

This means attending church at least **twice a month** for **two consecutive years** immediately prior to the closing date of application.

Yes                      No                      if 'No' please enter date joined and left your church

Dates: .....

**In completing this form I, Minister/Incumbent confirm that the applicants are REGULAR and COMMITTED members of my parish.**

**Signature of Minister/Incumbent:** .....

**Date:** .....

**Name of Minister/Incumbent:** .....

Please stamp with official church stamp or attach **signed** original compliment slip or **signed** church headed paper

**Note to Minister/Incumbent:** Once completed please return this form to St Michael's CE School, Granville Road, London SW18 5SQ (Minister/Incumbent may wish to make their own photocopy for their records)



## ST. MICHAEL'S CE SCHOOL RECEPTION ADMISSIONS



### INSTRUCTIONS FOR COMPLETING THE RECEPTION SUPPLEMENTARY FORM

- Parents are to complete Section A only. Please ensure that you write your email address clearly.
- Evidence of baptism is required and should be attached to the Supplementary Form.
- The form is to be given to your Minister or Incumbent to complete Section B.
- Please ask your Minister or Incumbent to take a copy of the form for their records.
- Once completed the [original form](#) is to be [returned to St Michael's School by your Minister or Incumbent](#) by the **closing date of applications – 15TH January**.
- It is the [parents responsibility](#) to ensure that your Minister or Incumbent returns the form to the school by the closing date.
- The Admissions Department will send an email to you on or before **15<sup>th</sup> January** to confirm that your Supplementary Form has been received, please do not contact the school before this date. If you do not receive a confirmation email please contact the school immediately.



**“Working together for the good of all”**

