

WANDSWORTH BOROUGH COUNCIL

Contract for the Leisure and Culture Services

Wandsworth Borough Council is seeking expressions of interest from suitably experienced and competent suppliers for the provision of leisure and culture services on a concessionary basis.

Expressing an interest

To express an interest in the opportunity, suppliers must submit a **completed Selection Questionnaire** which is available at <http://www.delta-esourcing.com>

Suppliers must register on this site to respond, although those already registered will not need to register again and will be able to use their existing username and password. Please note there is a password reminder link on the homepage.

Suppliers must log in, go to Response Manager and add the following Access Code:

- **LOT 1 – Parks and Open Spaces, Playground, Events and Filming (Access Code: 89P76M79Z3)**
- **LOT 2 – Leisure and Sports (Access Code: 8655NR9W4G)**
- **LOT 3 – Bereavement Services (Access Code: 6648Y9CCJW)**
- **LOT 4 – Public Halls (Access Code: MS59UNT8E6)**

Suppliers should then follow the on-screen instructions.

The Delta e-Sourcing Helpdesk can be contacted by using emailing [Delta e-Sourcing Help Desk](#) in case of technical difficulties.

Completing the Standard Selection Questionnaire (SSQ)

Completed SSQs, along with any supporting documentation must be submitted through the portal by **12 noon Friday 26th April 2019**

Details of the selection criteria for inclusion within the tender list are provided within the SQ Guidance.

Suppliers are advised that references will be obtained in writing from three referees. It is the supplier's responsibility to ensure that their referees respond within the time scale.

Invitations to tender

It is intended to restrict the tender list to a maximum of **6** suppliers for each lot. If more than 6 suppliers fulfil the criteria for selection, those scoring the highest number of points on the selection criteria will be invited to tender.

If you have any questions with regards to this opportunity, please use the message facility available via the Delta e-Sourcing portal.
