

Wandsworth Council

Right to Buy – Additional Information



This form is used to consider the eligibility of tenants who wish to claim the right to purchase their home under the Right to Buy scheme. It is used in conjunction with the Right to Buy Application Form RTB1.

Please answer each question in full. Include details of all joint applicants, tenants and family members. Use a separate sheet of paper if there is not enough room on the form. Failure to complete this form and the Right to Buy Application Form in full may delay your application being processed.

When you have filled in both forms, take them to our **Customer Centre** at the Town Hall, email to: housesales@wandsworth.gov.uk or send by recorded delivery to: **Home Ownership Team, Town Hall, Wandsworth High Street, London SW18 2PU.**

Make sure you get a receipt, and keep a copy of the completed forms for yourself.

Part A: Your details and any other person applying jointly with you

Please give details for each tenant of the property and any family member(s) who wish to share the Right to Buy.

Address of property: _____

	Title (Mr/Mrs/Ms)	First names	Surname	National Insurance No.
Tenant 1	_____	_____	_____	_____

Tenant 2	_____	_____	_____	_____
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	Title (Mr/Mrs/Ms)	First names	Surname	Relationship to tenant
Family member 1	_____	_____	_____	_____

Family member 2	_____	_____	_____	_____
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Family member 3	_____	_____	_____	_____
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Family member 4	_____	_____	_____	_____
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Part B: Other properties and tenancies

- 1 Do you or any family member(s) own or have an interest in a residential property or land in the UK or abroad? Please complete this section whether or not you currently live in the property.

No Yes – please give details:

Name	Address of property	Value of property	If you don't live there, why not?
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

- 2 Have you or any other family member(s) ever purchased a local authority or any other social housing property through the Right to Buy or any other scheme?

No Yes – please give details and include any documents if possible

Name	Address of property	Value of discount	Name of landlord	Date purchased/ date sold
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_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

- 3 Other than your current tenancy, do you or any joint applicant(s) hold another tenancy or joint tenancy anywhere in the UK?

No Yes – please give details:

Name	Address of property	If you don't live there, why not?
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_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Part C: Money laundering regulations

We are required to comply with money laundering regulations and in particular to verify the identity and permanent address of all applicants. This is to ensure we comply with policies adopted worldwide by financial and government authorities, preventing the use of laundering systems to disguise the proceeds of crime.

Please provide details of how you intend to fund the purchase of your home.

You must answer **all five** questions below.

- 1 I intend to pay cash No Yes – please give details:
How much? _____ From where? (e.g. savings) _____
- 2 I intend to get a mortgage No Yes – please give details:
Amount of mortgage _____ Mortgage provider _____
- 3 I intend to use a cash gift No Yes – please give details:
Amount _____ From whom? _____
- 4 I intend to use an inheritance No Yes – please give details:
Amount _____ From whom? _____
- 5 Other No Yes – please give details:

Part D: Debts and court orders

Please answer questions 1-3 by ticking the relevant box.

- 1 Have any applicants, including family members, ever been made bankrupt?
 No Yes – please give details:
Name Date of order Reference number

- 2 Is there a bankruptcy pending against any applicants, including family members?
 No Yes – please give details:

- 3 Do any applicants, including family members, have arrangements with any creditors (people or companies you owe money to – for example an IVA or ORO) and still owe them money?
 No Yes – please give details:

Part E: Declaration and signatures

Please read before signing.

All applicants, including family members, must sign this declaration.

I/We grant Wandsworth Council permission to make any enquiries needed to confirm the information given on this form.

We may get information about you from others, or we may give information to them. If we do, it will only be as the law permits to check accuracy of information, prevent or detect crime, or protect public funds. We may check information we receive about you with information in our records. This can include information provided by you, as well as by others such as government departments and agencies. Please contact the council's Data Protection Officer if you require further information.

I/We confirm that:

To the best of my/our knowledge and belief the information provided on this form is true, complete and correct. I/we understand it is used in determining my/our eligibility for the Right to Buy scheme.

I/We also understand that if I/we give false or misleading information or I/we omit information for the purpose of gaining the Right to Buy, it may be regarded as a criminal offence and action could be taken against me/us including court action and the recovery of property.

I/We will appoint a solicitor upon accepting any offer.

	Print name	Signed	Date
Tenant 1	_____	_____	_____
Tenant 2	_____	_____	_____
Family member 1 (who is not a tenant but is sharing the Right to Buy)	_____	_____	_____
Family member 2	_____	_____	_____
Family member 3	_____	_____	_____
Family member 4	_____	_____	_____

If you have any questions about this form, or if you need it in a different format (for example, large print), please phone (020) 8871 6161 or email housesales@wandsworth.gov.uk