

Position Reference	Dept	Team	Category	Post Title	Responsibilities as at 23rd Dec 2015	Grade	Actual salary	Rounded 5k	Total in 5k band	Budget held	Reports to	Number of Staff
A0209	Administration Department	Adm - Property Planning Commercial	Permanent	Principal Solicitor PP&C	Provision of an efficient and effective service for all property, planning, highways, economic development and contracts legal work within Legal Services.	London Principal Officer 7	54240	50000	83		A0205	0
A1302	Administration Department	Adm - Management (Committee Services)	Permanent	Assistant Head of Executive & Committee Services	The provision and development of a comprehensive, efficient and effective committee service ensuring continual optimal productivity across all teams to the Council.	London Principal Officer 7	54240	50000	83		A1304	3
A1303	Administration Department	Adm - Management (Committee Services)	Permanent	Assistant Head of Executive & Committee Services	The provision and development of a comprehensive, efficient and effective committee service ensuring continual optimal productivity across all teams to the Council.	London Principal Officer 7	54240	50000	83		A1304	5
AH334	Administration Department	Adm - Policy and Performance	Permanent	Policy & Performance Coordinator - Consultation	Leads the development and review of the Council's consultation strategy including the development of consultation techniques, the consultation element of the BV Toolkit and the dissemination of best practice.	London Principal Officer 7	54240	50000	83		AR110	0
AP002	Administration Department	Adm - Business Partner Corporate	Permanent	Head of Change	Lead on all HR Change Management and responsible for Council's Learning and Development Team	London Principal Officer 7	54240	50000	83		A1507	14
F3060	Administration Department	Adm - Nine Elms	Temporary	Nine Elms Strategic Manager	To act as lead adviser on the infrastructure projects in Nine Elms and Vauxhall	London Principal Officer 7	54240	50000	83		F3058	0
T1077	Administration Department	Adm - Trading Standards	Permanent	Chief TSO & Chief Inspector of Weights & Measures	Manages Team Leaders, TSO, Enforcement Officers and runs special projects.	London Principal Officer 7	54240	50000	83		APHN15	6
T1250	Administration Department	Adm - Safety & Standards	Permanent	Area Manager (Safety and Standards)	Manages EHO, TSO, ESO and Enforcement teams	London Principal Officer 7	54240	50000	83		APHN15	10
T1130	Administration Department	Adm - Environmental Initiatives	Permanent	Area Manager (Environmental)	Responsible for leading Environmental Health Enforcement and Pest Control Officers responsible for protecting the urban environment (e.g protection from pollution).	London Principal Officer 7	53163	50000	83		APHN15	22
A1611	Administration Department	Adm - Reward and Information	Permanent	Reward and Development Manager	Responsible for the Council's Occupational Health, Health & Safety and Reward & Management Information Services	London Principal Officer 7	52131	50000	83		A1507	16
FR014	Administration Department	Adm - Access to Employment	Permanent	Access to Employment Manager	Responsible for maximising job opportunities for local residents and working with employers, training providers and local people to secure local job outcomes	London Principal Officer 7	52131	50000	83		F1201	6
A2147	Administration Department	Adm - Press and Public Affairs	Permanent	Deputy Head of Communications	To promote and develop the Councils reputation and direct engagement, build a positive profile of the Council nationally and lead on the Communications strategy for the Council	London Principal Officer 7	51147	50000	83		AR110	2
APHN17	Education and Social Services Department	ESS - Management (CPP)	Permanent	Commissioning Manager (Sexual Health)	To be supplied.	London Principal Officer 7	54240	50000	83		SD021JCU	1
C0311	Education and Social Services Department	ESS - Early Years Service	Permanent	Deputy Head of Early Years and Intervention Support Service	Provide managerial supervision and support to the three Early Years Locality Coordinators - each with a large multi agency team and a cluster of Sure Start Children's Centres.	London Principal Officer 7	54240	50000	83		CN003	22

C0501	Education and Social Services Department	ESS - Youth Support Teams	Permanent	Head of Youth Support Services	Provide senior operational and strategic management of Youth Support Services, including Adolescent Resource Centres.	London Principal Officer 7	54240	50000	83		C0001	37
C0502	Education and Social Services Department	ESS - Youth Work Services	Permanent	Head of Youth Work Service	Responsible for the strategic management and development of the Council's Youth Work Service	London Principal Officer 7	54240	50000	83		C0001	84
E5303	Education and Social Services Department	ESS - Governor Services	Permanent	Head of Governor Services and Schools Professional Development Manager	Efficient and effective operation of the Governor Services and ensuring that Governing Bodies are aware of their role in school improvement and that all clerks are knowledgeable and equipped to advise the Governors in their legal and procedural responsibilities	London Principal Officer 7	54240	50000	83		CN002	29
E5676	Education and Social Services Department	ESS - Educational Psychology Service	Permanent	Senior Educational Psychologist	To provide a psychological service in a defined geographical area involving individual assessments of children, advisory and consultative support to parents, schools and other agencies concerning the needs of children and the promotion, co-ordination and evaluation of the Service's research and project development.	London Principal Officer 7	54240	50000	83		E5675	6
E5766	Education and Social Services Department	ESS - Special Educational Needs Assessment	Permanent	Head of Special Needs Assessment	Management of the statutory assessment process, placements and reviews of pupils with statements and for contributions to the development of special educational needs policy and provision.	London Principal Officer 7	54240	50000	83		EF100	18
E5792	Education and Social Services Department	ESS - Performance Standards	Permanent	Primary School Improvement Manager	The implementation of Wandsworth's School Improvement Strategy in relation to Primary schools throughout the Borough.	London Principal Officer 7	54240	50000	83		CN002	5
E5860	Education and Social Services Department	ESS - Professional Development/Learning Resources Services	Permanent	Professional Development Centre/Learning Resources Service Manager	Management of the Professional Centre on behalf of the Education Department including responsibility for strategic planning and development of services and facilities to meet the needs of schools and the department, including Early Years needs.	London Principal Officer 7	54240	50000	83		E5303	4
ED157	Education and Social Services Department	ESS - Curr Professional & Devel (Support)	Permanent	Head of Schools Music Service/Development Officer - Music (PT/28)	Developing and enhancing the music service across the Borough	London Principal Officer 7	54240	50000	83		E5303	4
ED164	Education and Social Services Department	ESS - ICT Service Management	Permanent	City Learning Centre Manager (Fixed Term)	Day to day operation and strategic development of the Centre in partnership with the LEA and local schools.	London Principal Officer 7	54240	50000	83		EI500	1
ED167	Education and Social Services Department	ESS - Early Years Service	Permanent	Deputy Head of Early Years and Intervention Support Service	Responsible for Early Years Team, Early Years Centre, Workforce Development and Training Team, the Childcare Development Team	London Principal Officer 7	54240	50000	83		CN003	50
ED187	Education and Social Services Department	ESS - Curr Professional & Devel (Support)	Permanent	Development Officer - PHSE and Healthy Schools	Provide a co-ordinating role for programmes linked with PSHE and citizenship in Wandsworth schools, including the Teenage Pregnancy Programme and Drugs, Tobacco and Alcohol Education.	London Principal Officer 7	54240	50000	83		E5303	0
EP121	Education and Social Services Department	ESS - Contracts and HR	Permanent	Recruitment & Remodelling Manager	Development and implementation of an effective strategy for the recruitment and retention of high quality teachers to support the LEA's priority for raising levels of achievement.	London Principal Officer 7	54240	50000	83		EC100	0
LYS02	Education and Social Services Department	ESS - Youth Offending	Permanent	YOT Manager	Production, implementation and monitoring of the Youth Justice Plan and leading a multi agency Youth Offending Team.	London Principal Officer 7	54240	50000	83		C0001	25
SC030	Education and Social Services Department	ESS - Social Work CLA Management Team	Permanent	Social Work Mgr - Children Looked After	Ensuring social workers working with children looked after and their families understand and fulfil their duties and responsibilities arising from the relevant legislation and Working Together to safeguard children and young people and to protect them from significant harm.	London Principal Officer 7	54240	50000	83		SR001	34

SC031	Education and Social Services Department	ESS - Social Work Management Team	Permanent	Service Manager - CIN	Ensuring social workers working with children in need and their families understand and fulfil their duties and responsibilities arising from the relevant legislation and Working Together to safeguard children and young people and to protect them from significant harm	London Principal Officer 7	54240	50000	83		SC050	35
SC119	Education and Social Services Department	ESS - Social Work Management Team	Permanent	Service Manager - Referral and Assessment	Provide leadership in managing services for children and young people in need at the point of referral to the Dept and the assessment process. Manage Emergency Duty Service and Hospital Social Work Team.	London Principal Officer 7	54240	50000	83		SC050	34
SE020	Education and Social Services Department	ESS - Performance Improvement (CPP)	Permanent	Service Standards & Leadership Improvement Manager	Lead the professional development of the social care workforce across the operational division including through management of the Learning & Development Team	London Principal Officer 7	54240	50000	83		SQ130N	17
SH013	Education and Social Services Department	ESS - Management (PLD)	Permanent	Manager of Day Services	Operational management of the Day Service	London Principal Officer 7	54240	50000	83		SD023	46
SH117	Education and Social Services Department	ESS - Vulnerable Adults	Permanent	Safeguarding Adults Policy & Development Mgr	To ensure that directly Commissioned Services are of a measurable and monitorable quality and are sufficiently flexible to meet the needs of service users and their carers and are delivered within available resources.	London Principal Officer 7	54240	50000	83		SD022	6
SH814	Education and Social Services Department	ESS - Commissioning Support	Permanent	Quality Assurance and Compliance Manager	This post manages a contract monitoring team that, with the benefit of a comprehensive risk register, identifies a proportionate response to the contract monitoring of both statutory and non-statutory services commissioned by ESS to meet the needs of vulnerable adults in the borough.	London Principal Officer 7	54240	50000	83		SD023	10
SM007	Education and Social Services Department	ESS - Management	Permanent	Mental Health Operations Manager	Responsible for the operation of a range of social care services for people with community care needs including people with mental health problems.	London Principal Officer 7	54240	50000	83		SD022	0
SR005	Education and Social Services Department	ESS - Family Resources Management	Permanent	Residential Fostering & Placements Manager	Responsible for Council's Family Resources Centres and in house Fostering Service.	London Principal Officer 7	54240	50000	83		SR001	18
APH66	Education and Social Services Department	ESS - Substance Misuse Team	Permanent	Misuse Commissioning & Development	Responsible to ensure that adults with alcohol or substance mis-use issues have access to treatment services to enable their recovery. She manages a team that works closely with the contract providers to monitor performance and maintain standards.	London Principal Officer 7	53163	50000	83		SD021JCU	4
C0045	Education and Social Services Department	ESS - FRP/TF/Leaving Care/Child Sexual Exploitation	Permanent	Deputy FRP Manager	Deputy to Manager of the Council's Family Recovery Project	London Principal Officer 7	53163	50000	83		C0924	8
SR705	Education and Social Services Department	ESS - Social Work Management Team	Permanent	Service Manager - Family Centres	Responsible for Service Management of the Council's Family Centres	London Principal Officer 7	53163	50000	83		SC050	41
E5251	Education and Social Services Department	ESS - Education Performance and Planning Management Team	Permanent	Head of Pupil Services	Responsible for managing all aspects of school admissions. A relatively small part of this role includes the statutory processes around pupil exclusion	London Principal Officer 7	52131	50000	83		E5003	9

E5682	Education and Social Services Department	ESS - Educational Psychology Service	Permanent	Senior Educational Psychologist YP &L WB & HL	Provide a psychological service in a defined geographical area involving advisory and consultative support to schools, parents and other agencies	London Principal Officer 7	51147	50000	83		E5675	0
ESC02	Education and Social Services Department	ESS - Service Standards and Information	Permanent	Service Standards Information and Complaints Manager	Lead the professional development of the social care workforce across the operational division	London Principal Officer 7	51147	50000	83		SQ130N	5
AIT24	Finance Department	Fin - ICT Infrastructure	Permanent	Server Team Leader	Day to day operation of Councils computing infrastructure including servers storage, virtualisation terminal services, backup system monitoring and standards.	London Principal Officer 7	54240	50000	83		FIT27	4
F2204	Finance Department	Fin - Management (Payroll and Payments)	Permanent	Head of Payroll and Payments	Responsible for strategic management and development of the Council's Payroll and Payments services, including joint Payroll Lead on the Council's HR & Payroll Project Team	London Principal Officer 7	54240	50000	83		F0105	16
F2800	Finance Department	Fin - ECS Adults Housing Childrens	Permanent	Audit Manager	Providing and developing an effective Audit Service	London Principal Officer 7	54240	50000	83		F0401	5
FI200	Finance Department	Fin - Service Development	Permanent	Service Development Manager	Duties include responsibility for the statutory compliance of Housing Benefit Policy and training	London Principal Officer 7	54240	50000	83		FB001	33
FIT01	Finance Department	Fin - ICT Applications	Permanent	Applications Manager	Assume overall accountability for the successful delivery of Enterprise ICT Solutions supporting the Councils key Business Functions.	London Principal Officer 7	54240	50000	83		A0704	16
TD403	Finance Department	Fin - Design Services Maintenance	Permanent	Business Manager Maintenance	Manages multi-disciplinary Building Projects, Building Maintenance, Electrical Services, Lift Services and CDM Regulations teams.	London Principal Officer 7	54240	50000	83		TD424	3
TD419	Finance Department	Fin - Management	Permanent	Business Manager (Arch & Surv)	Duties include managing professional staff engaged in the implementation of complex design schemes	London Principal Officer 7	54240	50000	83		TD424	6
A1116	Finance Department	Fin - Website Team	Permanent	Website Manager	Overall responsibility for the good functioning of the Councils website including its related functionality such as search engines and links to related sites.	London Principal Officer 7	53163	50000	83		AR101	4
F0806	Finance Department	Fin - Corporate Finance Team	Permanent	Accountant	Full range of Treasury Management functions of the Council.	London Principal Officer 7	53163	50000	83		F0201	2
FIT14	Finance Department	Fin - ICT Applications	Permanent	Business Development Officer	Duties include responsibility for delivering the department's key IT objectives of one of the Council's departments	London Principal Officer 7	53163	50000	83		A0704	0
A2502	Finance Department	Fin - Valuation and Asset Management Service	Permanent	Principal Valuer	Responsible for the management of a varied investment and operational portfolio using external property consultants.	London Principal Officer 7	52131	50000	83		A2176	0
F0844	Finance Department	Fin - Management (Corporate Finance)	Permanent	Financial Systems Manager	Responsible for all aspects of corporate financial systems administration	London Principal Officer 7	52131	50000	83		F0201	2
TD405	Finance Department	Fin - Energy Management	Permanent	Business Manager (Engineering Energy CDM&SS)	Duties include managing professional staff engaged in the implementation of complex design schemes	London Principal Officer 7	51147	50000	83		TD424	16
TE102	Housing and Community Services Department	HCS - Works & Consultancy Services	Permanent	Principal Engineer	Carries out investigation, detailed design and implementation of traffic schemes.	Operational Serv Managers Rate	55212	55000	1		TE150	2
H0319	Housing and Community Services Department	HCS - Major Works Programming	Permanent	Head of Programming	Financial monitoring of the HCS department's capital programme and progress chasing of schemes.	London Principal Officer 7	54240	50000	83		HC100	2

H0421	Housing and Community Services Department	HCS - Management (Housing Services)	Permanent	Housing Options & Assessment Manager	Management and development of the Housing Options & Assessment service and staff	London Principal Officer 7	54240	50000	83		H0401	22
H0702	Housing and Community Services Department	HCS - Management (Housing Services)	Permanent	Rehousing Procurement & Adaptations Manager	Plan and co-ordinate all rehousing activity including procurement and allocation of accommodation and manages the Home Improvement Agency.	London Principal Officer 7	54240	50000	83		H0401	25
H3009	Housing and Community Services Department	HCS - Technical Team	Permanent	Senior Technical Manager	Programme of major repairs, improvement and regeneration schemes to Councils Housing Stock.	London Principal Officer 7	54240	50000	83		HC100	17
HC101	Housing and Community Services Department	HCS - Leasehold and Procurement	Permanent	Leasehold and Procurement Manager	Primarily responsible for the identification of all potential sites for both disposals/sales and the construction of Hidden Homes.	London Principal Officer 7	54240	50000	83		H0301	9
HN001	Housing and Community Services Department	HCS - Departmental Finance	Permanent	Head of Finance	Monitors, reviews and reports on all finance related matters.	London Principal Officer 7	54240	50000	83		HCS001	21
T8527	Housing and Community Services Department	HCS - Development - West	Permanent	Head of Development Permissions	Responsible for processing planning and building control applications in the borough	London Principal Officer 7	54240	50000	83		TM002	22
TE200	Housing and Community Services Department	HCS - Transportation	Permanent	Group Leader (Transportation)	Responsible for transportation policy and projects.	London Principal Officer 7	54240	50000	83		T8105	5
TP314	Housing and Community Services Department	HCS - Vauxhall Nine Elms Battersea	Permanent	Head of Strategic Development	Responsible for processing planning applications in the borough and takes the lead role for major complex and or politically sensitive applications	London Principal Officer 7	54240	50000	83		TM002	2
TE151	Housing and Community Services Department	HCS - Works & Consultancy Services	Permanent	Principal Engineer and Deputy Head of Engineering and Highways	Day to day management of team working in Traffic mgt, Highway Construction and maintenance, Parking, Environment improvements and Street Furniture Maintenance.	Operational Serv Managers Rate	54087	50000	83		TE150	6
H2801	Housing and Community Services Department	HCS - Management (Supported Housing Services)	Permanent	Head of Supported Housing Services	Manages the Council's sheltered housing schemes and Telecare and WATCH schemes.	London Principal Officer 7	52131	50000	83		HC100	55
T8528	Housing and Community Services Department	HCS - Development - East	Permanent	Area Planning Group Leader (East)	Responsible for dealing with all planning applications from minor residential extensions to extensive redevelopments.	London Principal Officer 7	52131	50000	83		TM002	7
TS101	Housing and Community Services Department	HCS - Operational Services Management	Permanent	Transport and Fleet Manager	Manages a section responsible for providing Special Need Transport Services.	Operational Serv Managers Rate	51867	50000	83		TS001	72
H0666	Housing and Community Services Department	HCS - Management (Housing Services)	Permanent	Property & Operations Manager	Responsible for management of hostel and temporary accommodation.	London Principal Officer 7	51147	50000	83		H0401	33
HP014	Housing and Community Services Department	HCS - Estate Services Management	Permanent	Estate Services Manager	Responsible for the effective management of Estate Services section providing a range of direct services and contract management to residents across the Borough.	London Principal Officer 7	51147	50000	83		HC100	70