

Application for permission to place tables & chairs on the highway.

RETURN TO:
Wandsworth Council
Housing and Community Services Department
Unit 1 First Floor Tadmore House,
Frogmore Depot, 25 Frogmore,
London SW18 1EY
Email: tableandchairs@wandsworth.gov.uk



This application to be processed no later than 15 working days from receipt

Applicants please note: a sketch of the proposal must be attached.

1. Applicant (please complete in block letters).

Name _____

Address _____

Postcode _____

Telephone number _____ Email _____

2. Agent* (please complete in block letters). *If applicable.

Name _____

Address _____

Postcode _____

Telephone number _____ Email _____

3. Particulars of proposal (please complete in block letters).

(a) Full address or location of the land to which application relates.

(b) Brief particulars of the proposal.

(c) The accompanying sketch should indicate:

- the width of the existing footway in metres
- the dimensions of the area to be taken up by the objects to be placed on the highway
- whether street fixtures exist in front of the premises e.g.: lamp posts, signs etc. If such fixtures exist, please indicate their position on sketch. Please see example on next page. *Please note, sketch should also indicate any pelican crossings, pedestrian refuges, manholes or any other services covers on or near the footway.*

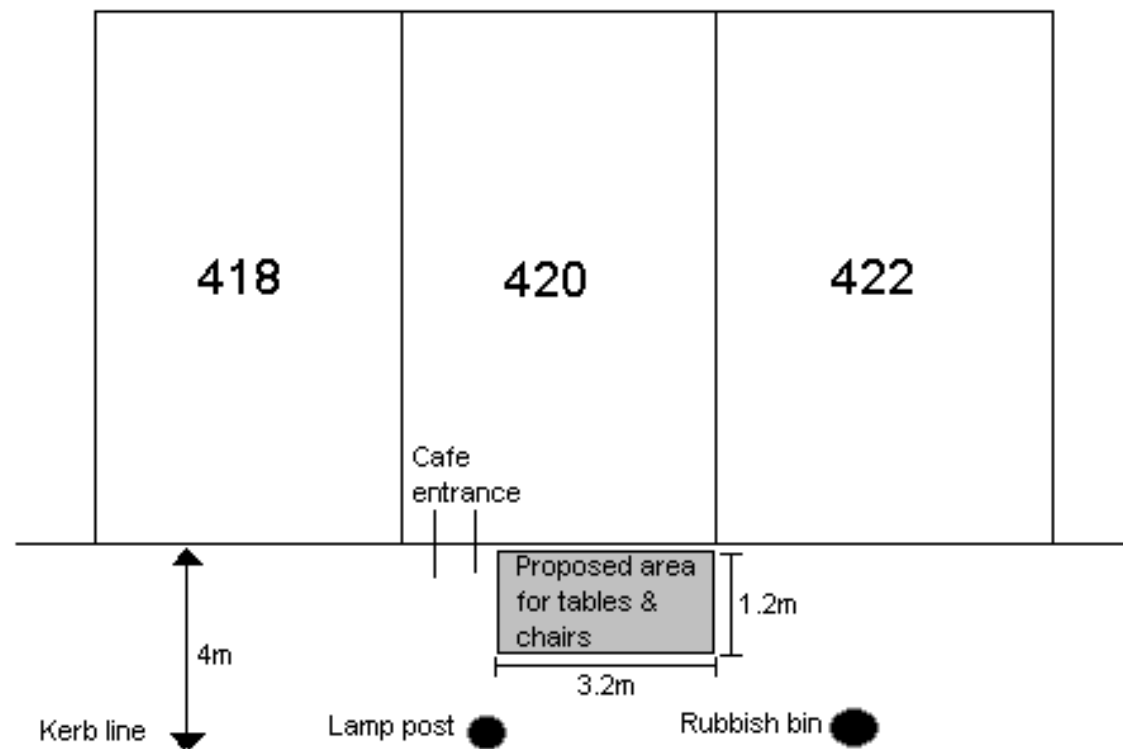
I/We hereby apply for permission to place tables & chairs or other items on the highway as described in the application and as shown on the attached sketch of the area.

SIGNED

ON BEHALF OF

DATE

Example of sketch required showing the area requested and street fixtures.



Standard conditions applying to the granting of a licence to place tables and chairs on the highway.

1. Items placed on the highway should not interfere with vehicle sight lines, pedestrian visibility splays, obstruct any traffic sign or signal.
2. The safety of all pedestrians (particularly those that are mobility or visually impaired) should not be affected by the placing of items on the highway.
3. Access to doors or entrances should not be obstructed, especially on fire escape routes, neither should access to telephone call boxes or footway crossovers be restricted.
4. The licence is to be displayed in a prominent position during the hours of trading and the area of footway described is to be marked in a manner prescribed by the Director of Housing and Community Services.
5. The hours during which objects can be placed on the highway is to be specified. Such furniture and litter receptacles to be removed from the highway when trading is not taking place or is not supervised, i.e. removed and stored off the highway over night.
6. The area of footway to be maintained in a clean and tidy condition at all times, litter receptacles to be provided and litter disposed of by the licence holder and the footway to be thoroughly washed down at the completion of each day's usage.
7. Whenever requested by the police, Director of Housing and Community Services or a statutory undertaker, the applicant must remove the items from the footway and the Council shall not entertain any claim whatsoever from the applicant for him being unable to exercise his privilege under the licence.
8. The applicant to indemnify the Council against all actions, claims and demands arising from the use of the footway for the permitted purpose and to carry insurance for such purposes.
9. Director of Housing and Community Services to be empowered to remove and store or dispose of items from the highway if left there outside the permitted hours and charge the licence holder without being responsible for its safe keeping.
10. This application to be processed no later than 15 days from receipt.

Note: Permission to place tables and chairs on the highway does not exempt the applicant from complying with any other legislation applying to the premises. In particular, the applicant must seek advice with respect to the planning aspect of the application and where the premises are licensed for the sale of alcohol, an extension to the liquor licence must be obtained.