



FOR OFFICE USE ONLY:	RP1
Polling District	_____
Elector No.	_____
Barcode No.	_____

APPLICATION FORM TO VOTE BY POST

Please read the enclosed letter and notes overleaf carefully before completing this form. If you need help filling in this form please phone (020) 8871 6023.

Please write in **BLACK INK** and **CAPITAL LETTERS** (except for your signature).

1 Address where you are registered to vote

2 About you

First name and middle initial

Surname

Title (Mr, Mrs, Ms, Miss, Dr, Other)

Preferably a daytime or mobile phone number in case of query or alternatively email

3 For how long do you want a postal vote

I want to vote by post at all elections (tick **one** box only):

until further notice (permanent postal vote)

for the elections to be held on

□	□	□	□	□	□	□	□
Day		Month		Year			

for the period

from

□	□	□	□	□	□	□	□
---	---	---	---	---	---	---	---

to

□	□	□	□	□	□	□	□
Day		Month		Year			

4 Address for postal ballot paper(s)

My address where I'm registered to vote in part 1 opposite
Or the following address.

Reason for sending ballot paper(s) to an alternative address.

5 Your declaration

As far as I know, the details on this form are true and accurate. (You can be fined for making a false statement on this form).

Date of birth (e.g. 02 09 1956)

□	□	□	□	1	9	□	□
Day		Month		Year			

Please **SIGN** in the box below using **BLACK ink** (your signature should not be in capital letters unless that is how you normally sign).

Important – keep signature within the border
If you fail to do this, the application will not be valid.

Date of signing

□	□	□	□	2	0	1	□
Day		Month		Year			

YOUR RIGHT TO VOTE BY POST

APPLYING FOR A POSTAL VOTE

1. For the security of your postal vote and **by law** all applicants are required to give their signature and date of birth. Also, if you require your ballot paper to be sent to an address that is different from the address in part 1, you are required to state the reason for this. If you do not provide your signature and date of birth or state the reason for the redirection of your ballot paper, your application will not be accepted.
2. If you are unable to provide a signature, or you are unable to sign in a consistent or distinctive way because of any disability, or you are unable to read or write, the Electoral Registration Officer, in these circumstances, may grant you a waiver, which will mean you will not be required to provide a signature. However, you will still be required to give your date of birth.
3. As soon as you decide you would like a postal vote you can complete this form. You do not have to wait for an election date to be known.
4. When you have applied to vote by post you will not be able to vote in person at the polling station.
5. When you receive your ballot paper, a postal voting statement will also be enclosed. This statement will need to be signed by you and you will also be required to give your date of birth.
6. **Ballot papers can be sent outside the United Kingdom (if, for example, you are going on holiday). However, they will be sent out only about one week before an election. It will take time to reach you and for you to return it. If you are going abroad, in order to ensure your vote is counted, you are strongly advised to appoint a proxy to vote on your behalf.**

QUICK CHECKLIST

- Each voter must fill in a separate form. You may request further forms, or alternatively, you can visit our website and download this form at www.wandsworth.gov.uk/vote
- The form should be completed in CAPITAL LETTERS except for your signature, and in BLACK ink.
- You are required to give your date of birth.
- If you have asked for your ballot paper to be sent to an address which is different from that where you are registered to vote you must give the reason.
- Prior to an election taking place you will receive a postal voter's poll card informing you of the date of the election.
- If you are completing this form after an election has been announced, and therefore have not received a postal voter's poll card, contact Electoral Services who will advise you of the last date this form can be returned in order to be valid for that election.
- Your ballot paper must be returned by the close of polling hours (10pm) on the day of an election to be included in the count. This can be delivered to the polling station in your area, or to Electoral Services at the Town Hall. Any received after that time will not be included.
- You are strongly advised to appoint a proxy if you will be abroad. Please request an '**Application to vote by proxy**' form. You can also download the form at: www.wandsworth.gov.uk/vote
- **Code of Data Matching Practice.** This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

WHAT TO DO WITH THIS FORM

Fill in the form and send or take it to Electoral Services at Wandsworth Council.

Electoral Services is located in Room 81 on the ground floor of the Town Hall, Wandsworth High Street, SW18 2PU.

The entrance to the reception area is in Fairfield Street. The reception is fully accessible to people with disabilities. An inductive loop and a textphone facility are also available for people with hearing impairments.

You can also return your form by fax.

FAX (020) 8871 8382

If there is anything you do not understand, or if you would like more information, contact:

Electoral Services

Room 81, Town Hall,
Wandsworth High Street, London, SW18 2PU

TELEPHONE (020) 8871 6023

TEXTPHONE (020) 8871 6024

for those who are deaf or
have partial hearing

EMAIL electoral@wandsworth.gov.uk

