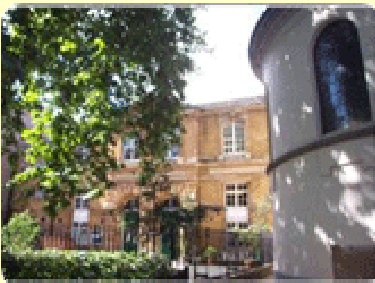


Westminster BSF





The St. Marylebone School



The ICT Sub Group

- Formed in Autumn 2005 from
 - representatives from each school – senior teachers and governors, CLC manager
 - WCC corporate IT and E-Learning Officer
 - External IT consultant
 - BSF project manager
 - Others attended as necessary – procurement, IT bidders, PFS, MIS, Secondary Strategy Consultant,
- Visit to NI and St. Helens to see managed service schools; visit to Microsoft and BT

Output Specification

1. Installation Requirements

- Design and install a Managed ICT Infrastructure Service for the BSF project schools and within each school that supports the delivery of the ICT vision as detailed in the Strategic Business Case.

2. Operational Requirements

- Provide a proactive and reactive maintenance function (including helpdesk) that will ensure availability of all hardware and network service. Training.

3. Learning Environment Requirements

- Host and maintain managed and virtual learning environments which meet the educational outcomes, and which following an audit seek to integrate existing and planned ICT components that can be achieved on a cost effective basis.

4. Finance and Managements Requirements

- Provide finance and management arrangements which will enhance the sustainability of the ICT managed service.

Managed Service

- 14-19 – pupils moving between schools
- Equitable provision/access in all locations, otherwise disadvantages
- Not just login, but access all work etc.
- Collaboration rather than each school working separately
- Take the day to day management out of SMT hands – ICT should ‘work’

Highlights

- 12 June 2006 Bidders Day
- OBC / OJEU July 06
- SLICT Nov 06
- Most of 2006-2007 taken up with dialogue and evaluations
- Meetings with bidders to clarify school's needs
- TUPE Gathering info late autumn 06
- TUPE Briefing for staff spring 07
- Evaluation of bids March/April
- Final evaluation meetings June/July

Invitation To Participate In Dialogue

Evaluation Team Autumn 2006

- Bid & Tender evaluation team
- School stakeholder sub group
- B&T legal sub group
- Financial sub group
- B&T technical sub group - buildings & FM
- B&T technical sub group - ICT

Where we are now

- Sub group now known as ICT Client Group due to the structure of the LEP being decided.
 - New representatives to join from PRU, libraries, adult ed. etc.
 - New remit to resolve any issues that cannot be resolved at school level with ICT contractor
 - Need a stronger role and in-depth understanding of paperwork, contracts, payment mechanisms etc.
 - Move meetings in line with Strategic Board to reinforce significance of role
- Preferred bidder stage, heading to financial close
- Further visit to Peterborough schools to inform planning
- 1:50 plans being revisited and frozen
- ICT meetings to ensure infrastructure is capable if supporting the vision
- Fronter MLE deployment
- Work starts over the Christmas break, phasing between sites up to 2010

Lessons learnt

- Involve external consultants early on, with a remit to challenge thinking about ICT
- Keep ICT hand in hand with design and build at every step of way
- Push bidders to think practically from earliest stage
- Get them to understand the work of the school and the educational environment eg Diplomas etc
- Pin down timescales onto concrete Gantt charts – not just building phases, but also ICT and funding rules
- Ensure capacity for SLT to work on BSF
- Ensure ICT representative has enough authority to make decisions
- BSF must be on every meeting agenda in school – Governors, staff meetings, school council