

Wandsworth Library and Heritage Service

Minutes of **Tooting Library Management Advisory Committee**

Tuesday 20 May 2008 at 7.15 in Tooting Library

Present:	Geoff Boulton (Chair)	Strategy and Performance Manager
	Meryl Jones (minutes)	Assistant Head of Libraries
	Councillor Osborn	Graveney Ward Councillor
	Councillor Jacob	Tooting Ward Councillor
	Mr D Hosain	Local resident/Committee member
	Ms S Cutler	Local resident/Committee member
	Ms J Kellock	Local resident/Committee member
	Mr P Lethaby	Local resident/Committee member

Glossary

BLF	Big Lottery Fund
CEP	Community Engagement Plan
MLA	Museums, Libraries and Archives Council
NPS	NPS Group Property Consultants
PCT	Primary Care Trust
TLMAC	Tooting Library Management Advisory Committee

1. Apologies for absence

Dr M Qureshi	Local resident/Committee member
Councillor McDermott	Nightingale Ward Councillor
Liz West	Branch Librarian, Tooting

2. Minutes of meeting of 22nd April 2008

Item 2: Mr Lethaby pointed out that his name had been spelt incorrectly.

DH asked about the number of people who could be accommodated in the study/meeting room – this is on the agenda for discussion.

DH expressed concerns about the levels of staffing and if they would be reduced due to fewer desks. GB confirmed that staffing levels would not be reduced, and explained how the self issue/return system would operate. Earlsfield Library will be moving to the self issue system this summer to pilot it in the preparation for Tooting Library re-opening.

GB explained about the 'snapshot' survey of library users every 3 years. Cllr O asked if the TLMAC could see the last CIPFA survey report. GB will circulate. The target satisfaction level for the new library will be at least 90% compared to the current 74%.

Item 6: Cllr O pointed out that John Rattray's group is called the Tooting History Group

The Committee Secretaries are investigating alternative premises for surgeries.

3. Latest Building drawings

Questions :

Will it be possible to extend the mezzanine? MJ responded that as this is an existing structure it will not be extended internally. The extension will be external to the side and rear of the building.

What is the accepted age of teenagers? GB responded that we will be looking at the age group from 10-15 years.

Will we have music provision? GB explained that this is a shrinking market in terms of library provision as more people are moving towards downloads and borrowing fewer CDs. It is unlikely that music will be provided or DVD format stock.

Cllr O commented that the library should still provide DVDs such as classics. GB agreed that this would be possible and certain titles could be shelved within the book stock. Talking books will also still be provided, although options to download them will be available in the near future.

Access to the top floor was considered and it was confirmed that this will only be via a staff pass.

Heritage options were investigated and MJ detailed her thoughts on installing panels of text and images to raise awareness of the history of the area. SC asked if objects from the museum collection would be displayed and MJ explained that until the new Director is in post, we will not know if it is feasible to arrange small displays. Previous experience with the ex Museum Curator would suggest that there are not enough small objects of local interest to create more than one display and that this soon becomes 'tired'. There will be at least one LCD screen and further options for the promotion of local history will be explored.

4. Lottery Plans

The Big Lottery have informed us that the assessment of the plans has taken longer than anticipated and they will be late in confirming their decision. They are currently cross-referencing the plans, which were checked thoroughly before submission and we hope that the news for Wandsworth will be positive.

As a result of the delay GB has not yet moved forward with the website and the formation of the youth group.

He has now sourced equipment to measure environmental impact and will involve the teenage advisory group in a project to undertake this work.

5. Membership of TLMAC

Cllr O asked young people will be recruited and involved in the TLMAC and GB confirmed that information will be advertised in the schools, youth clubs, libraries etc and that they will be involved in as much as possible – particularly monitoring environmental impact.

On occasion, young people will be invited to the adult meeting to exchange ideas.

6. Temporary premises

A discussion took place about the options for temporary premises, with the current proposal being to use the old mobile library to provide a reduced service for borrowing books only. Various locations were considered, including the area behind Gala Bingo, South Thames car park, the area in front of the Francis Barber unit, Sainsbury's car park and possibly street locations. Cllr O recommended that two mobile libraries should be used to provide better service.

7. Any other business

GB described a publicity initiative used in another library authority, where 'footprints' had been installed on pavements from the station to lead people to a new library and it was agreed to consider this for Tooting, when it is due to re-open.

8. Date of next meeting

Tuesday 24th June 2008 at 7.15pm in Tooting Library