

# Putney School of Art and Design

**Putney School of Art and Design is in temporary premises at the former West Hill Library until the end of October 2009 when it will move back to its permanent renovated building in Oxford Road SW15. Our contact details including the phone number will remain the same during this transition period. You can enrol on courses in person at the West Hill address from Monday 29<sup>th</sup> June until Wednesday 5<sup>th</sup> August when we close briefly for the summer, re-opening on Monday 24<sup>th</sup> August. From 1<sup>st</sup> – 4<sup>th</sup> September we offer advice and guidance at the school on a drop in basis from 10am – 5pm each day, with an evening session on Tuesday 1<sup>st</sup> September from 5.30pm – 8pm.**

## HOW TO ENROL

**In person:** at Putney School of Art and Design, 38 West Hill, SW18 1RX, from Monday 29th June to Wednesday 5<sup>th</sup> August 2009, during **office hours: 9.30-13.00, 13.30-16.00 (Mon – Friday).** We are also open for enrolments in the evening from 6.30- 8.00pm and on Saturdays 10.00am – 2.30pm from 29<sup>th</sup> June until 11<sup>th</sup> July.

**By telephone:** 020 8788 9145 with a credit or debit card, during office hours as stated above.

**By Post:** using an enrolment form from the office or downloaded from the web site (cheques payable to Wandsworth Borough Council): [www.wandsworth.gov.uk/psad](http://www.wandsworth.gov.uk/psad)

**By email:** to [putneyschoolartanddesign@wandsworth.gov.uk](mailto:putneyschoolartanddesign@wandsworth.gov.uk) using enrolment form downloaded from the website.

## Fees and Charges

**Fees:** the fees for each course are shown with the programme details. All the weekday classes have three fees listed. The first is the reduced fee payable if you are a Wandsworth Borough resident (proof will be required), the second is the full fee if you live outside the Borough and the third fee shows the discounted amount payable if you are a Wandsworth resident over 60 at the time of enrolling. Model fees are now included in course costs, as are materials fees for printmaking classes, though these do not include costs of paper, etching plates and reprographics.

**Reduced Fees:** if you are a **Wandsworth Borough resident** on benefit (which means you can prove you are receiving one of the following: *Job Seekers Allowance, Income Support, Working Families Tax Credit, Disabled Persons Tax Credit, Housing/Council Tax Benefit* or you are unwaged and dependant on someone who is in receipt of one of these benefits) you will only have to pay £36 per course, but you will have to pay the full costs for materials\*, model fees \* and any other additional charges attributable to the course. There are no reduced fees for Saturday classes, or for people living outside the Borough who are receiving benefits.

**Refunds** are only offered when the school closes a course. In some circumstances a credit note can be issued, a £12 administration fee is chargeable on all credit notes.

A FULL DESCRIPTION ON EACH COURSE IS PUBLISHED ON THE WEBSITE – [WWW.WANDSWORTH.GOV.UK/PSAD](http://WWW.WANDSWORTH.GOV.UK/PSAD)  
or you can ask for a description to be sent or emailed to you

# Contents

ENROLMENT DETAILS AND FEES	1-2
CONTENTS AND TERM DATES	3
MONDAY COURSES AT A GLANCE	4
TUESDAY COURSES AT A GLANCE	5
WEDNESDAY COURSES AT A GLANCE	6
THURSDAY COURSES AT A GLANCE	7
FRIDAY COURSES AT A GLANCE	8
SATURDAY COURSES AT A GLANCE	9
STUDENT INFORMATION	11-12

**TERM DATES: 7<sup>TH</sup> SEPTEMBER – 12<sup>TH</sup> DECEMBER**

INCLUDING 2 WEEK HALF TERM BREAK 26 OCTOBER – 8<sup>TH</sup> NOVEMBER

FROM 9<sup>TH</sup> NOVEMBER COURSES WILL RELOCATE TO PERMANENT PREMISES AT OXFORD ROAD SW15

*COVER IMAGE: CERAMIC SCULPTURE CLASS. PHOTO AND DESIGN BY CHENNELLE LAWRENCE AND LEE-ANNE WILLOUGHBY*

# PUTNEY SCHOOL OF ART AND DESIGN – AUTUMN 2009 PROGRAMME

## MONDAYS

TIME	TITLE	TUTOR	Start	No. of weeks	FEES			Course ID
					Resident	Non Resident	Resident 60+	
<b>Morning</b>								
10.00-1.00	Drawing & Painting. All Levels	Graham Cole	7 <sup>th</sup> Sept	12	£142	£178	£116	
10.00-1.00	Techniques of Oil Painting - Advanced	Gavin Maughfling	7 <sup>th</sup> Sept	12	£142	£178	£116	
10.00-1.00	Screenprinting. All Levels	Lucie Fitzmaurice	7 <sup>th</sup> Sept	12	£162	£198	£136	
10.00-1.00	Introduction to Drawing	Annabel Cullen	9 <sup>th</sup> Nov	5	£59	£74	£48	
10.00-1.00	Pottery. All Levels	Carol Greenaway	7 <sup>th</sup> Sept	12	£158	£197	£128	
10.00-1.00	Digital Photography and Photoshop Lev 1	Jenny Newton	7 <sup>th</sup> Sept	12	£162	£203	£132	
<b>Afternoon</b>								
2.00-5.00	Life Drawing & Painting. All Levels	Graham Cole	7 <sup>th</sup> Sept	12	£190	£226	£164	
2.00-5.00	Techniques of Oil Painting- Beginners	Gavin Maughfling	7 <sup>th</sup> Sept	12	£142	£178	£116	
2.00 -5.00	Advanced Drawing Techniques	Annabel Cullen	9 <sup>th</sup> Nov	5	£59	£74	£48	
2.00-5.00	Screenprinting. All Levels	Lucie Fitzmaurice	7 <sup>th</sup> Sept	12	£162	£198	£136	
1.30-4.30	Pottery. All Levels	Carol Greenaway	7 <sup>th</sup> Sept	12	£158	£197	£128	
2.00-5.00	Web Site Design - Beginners	Jenny Newton	7 <sup>th</sup> Sept	12	£162	£203	£132	
<b>Twilight</b>								
5.15-6.30	'A' Level life drawing practice	Shaun Carey	14 <sup>th</sup> Sept	11	£30	£38	-	
<b>Evening</b>								
6.45-9.45	Drawing & Painting. All Levels	Ian Ellis	7 <sup>th</sup> Sept	12	£142	£178	£116	
6.45-9.45	Life Drawing. All levels	Shaun Carey	7 <sup>th</sup> Sept	12	£190	£226	£164	
6.45-9.45	Experimental Drawing	Gavin Maughfling	9 <sup>th</sup> Nov	5	£59	£74	£48	
6.45-9.45	Screenprinting. All Levels	Mark Stonehouse	7 <sup>th</sup> Sept	12	£162	£198	£136	
6.45-9.45	Pottery. All Levels	Dante Pertusini	7 <sup>th</sup> Sept	12	£158	£197	£128	
6.45-9.45	Digital Design/Desktop Publishing – Adobe Creative Suite 4 Level 1	Paige Barry	7 <sup>th</sup> Sept	12	£162	£203	£132	

# PUTNEY SCHOOL OF ART AND DESIGN – AUTUMN 2009 PROGRAMME

## TUESDAYS

TIME	TITLE	TUTOR	Start	No. of weeks	FEES			Course ID
					Resident	Non Resident	Resident 60+	
<b>Morning</b>								
10.15-1.15	Portrait Painting. All Levels	Adele Wagstaff	8 <sup>th</sup> Sept	12	£190	£226	£164	
10.15-1.15	Etching & Monoprinting. All Levels	Zara Matthews	8 <sup>th</sup> Sept	12	£168	£205	£153	
10.00-1.00	Pottery. All Levels	Jyl Fountain	8 <sup>th</sup> Sept	12	£158	£197	£128	
10.00-1.00	Digital Design/Desktop Publishing – Adobe Creative Suite 4 Level 1	Paige Barry	8 <sup>th</sup> Sept	12	£162	£203	£132	
10.00-1.00	Diploma Visual Studies Yr2 And Painting Open Studio	Jenny Leach	8 <sup>th</sup> Sept	12	£142	£178	£116	
<b>Afternoon</b>								
2.00-5.00	Portrait Painting. All Levels	Adele Wagstaff	8 <sup>th</sup> Sept	12	£190	£226	£164	
2.00-5.00	Etching & Monoprinting. All Levels	Zara Matthews	8 <sup>th</sup> Sept	12	£168	£205	£153	
2.00-5.00	Pottery. All Levels	Jyl Fountain	8 <sup>th</sup> Sept	12	£158	£197	£128	
2.00-5.00	Digital Design/Desktop Publishing – Adobe Creative Suite 4 Level 2	Paige Barry	8 <sup>th</sup> Sept	12	£162	£203	£132	
2.00-5.00	Diploma Visual Studies Yr1 And Painting Open Studio	Jenny Leach	8 <sup>th</sup> Sept	12	£142	£178	£116	
<b>Evening</b>								
6.45-9.45	Experimental Media - Techniques & creativity	Gavin Maughfling	8 <sup>th</sup> Sept	12	£142	£178	£116	
6.45-9.45	Drawing & Painting. All Levels	Jan Malaszek	8 <sup>th</sup> Sept	12	£142	£178	£116	
6.45-9.45	Screenprinting. All Levels	Mark Stonehouse	8 <sup>th</sup> Sept	12	£162	£198	£136	
6.45-9.45	Pottery. All Levels	Emma Johnstone	8 <sup>th</sup> Sept	12	£158	£197	£128	
6.45-9.45	Web Site Design: Beginners	Jenny Newton	8 <sup>th</sup> Sept	12	£162	£203	£132	

# PUTNEY SCHOOL OF ART AND DESIGN – AUTUMN 2009 PROGRAMME

## WEDNESDAY

TIME	TITLE	TUTOR	Start	No. of weeks	FEES			Course ID
					Resident	Non Resident	Resident 60+	
<b>Morning</b>								
10.00-1.00	Drawing & Painting. All Levels	Graham Cole	9 <sup>th</sup> Sept	12	£142	£178	£116	
10.00-1.00	Life Drawing. All Levels	Annabel Cullen	9 <sup>th</sup> Sept	12	£190	£226	£164	
10.00-1.00	Watercolour Painting. All Levels	Liz Elmhirst	9 <sup>th</sup> Sept	12	£142	£178	£116	
10.00-1.00	Pottery. All Levels	Claire Ireland	9 <sup>th</sup> Sept	12	£158	£197	£128	
10.15-1.15	Digital Photography/Photoshop- Level 2	Zara Matthews	9 <sup>th</sup> Sept	12	£162	£203	£132	
10.00-1.00	Book Illustration: Editorial and Children's Books <i>For students with some experience</i>	Mary Kuper Carolyn Dinan	30 Sept	10	£126	£158	£102	
<b>Afternoon</b>								
2.00-5.00	Drawing & Painting. All Levels	Ian Ellis	9 <sup>th</sup> Sept	12	£142	£178	£116	
2.00-5.00	Life Drawing. All Levels	Eric Larmont	9 <sup>th</sup> Sept	12	£190	£226	£164	
2.00-5.00	Painting Watercolour for beginners	Liz Elmhirst	9 <sup>th</sup> Sept	12	£142	£178	£116	
1.30-4.00	Pottery. All Levels	Claire Ireland	9 <sup>th</sup> Sept	12	£131	£164	£107	
2.00-5.00	Digital Photography/Photoshop – Level 1	Zara Matthews	9 <sup>th</sup> Sept	12	£162	£203	£132	
2.00-4.30	Book Illustration: Editorial and Children's Books <i>For students with some experience</i>	Mary Kuper & Carolyn Dinan	30 Sept	10	£110	£137	£89	
<b>Twilight</b>								
4.15-6.45	Pottery – Open Studio and Beginners	Simon Ashworth	9 <sup>th</sup> Sept	12	£131	£164	£107	
<b>Evening</b>								
6.45-9.45	Life Drawing. All Levels		9 <sup>th</sup> Sept	12	£190	£226	£164	
6.45-9.45	Drawing & Painting.	Ian Ellis	9 <sup>th</sup> Sept	12	£142	£178	£116	
6.45-9.45	Printmaking, Etching. All Levels	Jenny Leach	9 <sup>th</sup> Sept	12	£168	£205	£153	
7.00-10.00	Pottery. All Levels	Delyth Jones	9 <sup>th</sup> Sept	12	£158	£197	£128	
6.45-9.45	Digital Photography and Editing in Adobe Photoshop	Nicholas Cobb	9 <sup>th</sup> Sept	12	£162	£203	£132	

## PUTNEY SCHOOL OF ART AND DESIGN – AUTUMN 2009 PROGRAMME

### THURSDAYS

TIME	TITLE	TUTOR	Start	No. of weeks	FEES			Course ID
					Resident	Non Resident	Resident 60+	
<b>Morning</b>								
10.00-1.00	Experimental Media. - techniques & creativity	Gavin Maughfling	10 <sup>th</sup> Sept	12	£142	£178	£116	
10.00-1.00	Life Drawing. Level 1	Annabel Cullen	10 <sup>th</sup> Sept	12	£190	£226	£164	
10.00-1.00	Printmaking, Etching. All Levels	Jenny Leach	10 <sup>th</sup> Sept	12	£168	£205	£153	
10.00-1.00	Pottery. All Levels	Dante Pertusini	10 <sup>th</sup> Sept	12	£158	£197	£128	
10.00-1.00	Photoshop-Digital Art Level 1	Tamara Currey	10 <sup>th</sup> Sept	12	£162	£203	£132	
10.00-1.00	Diploma in Art and Design	Jan Malaszek	10 <sup>th</sup> Sept	12	N/A	N/a	N/a	
<b>Afternoon</b>								
2.00-5.00	Experimental Media. - techniques & creativity	Gavin Maughfling	10 <sup>th</sup> Sept	12	£142	£178	£116	
2.00-5.00	Life Painting (Long Poses).	Jenny Leach	10 <sup>th</sup> Sept	12	£190	£226	£164	
2.00-5.00	Printmaking, Etching. All Levels	Eric Larmont	10 <sup>th</sup> Sept	12	£168	£205	£153	
2.00-5.00	Ceramic Sculpture – building forms in clay	Dante Pertusini	10 <sup>th</sup> Sept	12	£158	£197	£128	
2.00-5.00	Photoshop – Digital Art Level 2	Tamara Currey	10 <sup>th</sup> Sept	12	£162	£203	£132	
2.00-5.00	Diploma in Art and Design	Jan Malaszek	10 <sup>th</sup> Sept	12	N/A	N/a	N/a	
<b>Evening</b>								
6.45-9.45	Drawing and Painting. All Levels	Jan Malaszek	10 <sup>th</sup> Sept	12	£142	£178	£116	
6.45-9.45	Watercolour. All Levels	Graham Cole	10 <sup>th</sup> Sept	12	£142	£178	£116	
6.45-9.45	Printmaking, Etching. All Levels	Eric Larmont	10 <sup>th</sup> Sept	12	£168	£205	£153	
6.45-9.45	Pottery. All Levels	Malindi O'Rorke	10 <sup>th</sup> Sept	12	£158	£197	£128	
6.45-9.45	Digital photography and Editing in Adobe Photoshop	Nicholas Cobb	10 <sup>th</sup> Sept	12	£162	£203	£132	

## PUTNEY SCHOOL OF ART AND DESIGN – AUTUMN 2009 PROGRAMME

### FRIDAYS

TIME	TITLE	TUTOR	START DATE	No. of weeks	FEES			Course ID
					Resident	Non Resident	Resident 60+	
<b>Morning</b>								
10.00-1.00	Life Drawing and Painting. All Levels	Jan Malaszek	11 <sup>th</sup> Sept	12	£190	£226	£164	
10.00-1.00	Watercolour painting. All Levels	Elizabeth Elmhirst	11 <sup>th</sup> Sept	12	£142	£178	£116	
10.00-1.00	Screenprinting All Levels	Lucie Fitzmaurice	11 <sup>th</sup> Sept	12	£162	£198	£136	
10.00-1.00	Sculpture in ceramics working from life and the head. All levels	Eithne Healy	11 <sup>th</sup> Sept	12	£214	£256	£183	
10.00-1.00	Photoshop Digital Art Level 2	Tamara Currey	11 <sup>th</sup> Sept	12	£162	£203	£132	
10.00-1.00	An Introduction to Painting	Graham Cole	13 <sup>th</sup> Nov	5	£59	£74	£48	
<b>Afternoon</b>								
2.00-5.00	Painting and Drawing	Jan Malaszek	11 <sup>th</sup> Sept	12	£142	£178	£116	
1.30-4.30	Learn to Draw. Absolute Beginners	Elizabeth Elmhirst	11 <sup>th</sup> Sept	12	£142	£178	£116	
2.00-5.00	Screenprinting All Levels	Lucie Fitzmaurice	11 <sup>th</sup> Sept	12	£162	£198	£136	
1.30-4.30	Sculpture in ceramics, working from life and the head. All Levels	Eithne Healy	11 <sup>th</sup> Sept	12	£214	£256	£183	
2.00-5.00	Digital Photography/Photoshop Level 1	Tamara Currey	11 <sup>th</sup> Sept	12	£162	£203	£132	
<b>Twilight</b>								
5.00-9.00	Lithography	Simon Burder	11 <sup>th</sup> Sept	7	£98	£120	£82	
<b>Evening</b>								
6.30-9.00	Drawing and Painting – All levels	Ian Ellis	11 <sup>th</sup> Sept	12	£118	£148	£96	
5.30-8.30	Pottery Special Needs	Annette Vigurs	11 <sup>th</sup> Sept	12	N/A	N/A	N/A	

# PUTNEY SCHOOL OF ART AND DESIGN – AUTUMN 2009 PROGRAMME

## SATURDAYS

(NO REDUCED FEES AVAILABLE ON SATURDAYS)

TIME	TITLE	TUTOR	START DATE	No. of weeks	FEES			
					Resident	Non Resident	Resident 60+	Course ID
<b>Morning</b>								
10.00 -1.00	Drawing & Painting. All levels	Ian Ellis	12 <sup>th</sup> Sept	12	£142	£178	-	
10.00 -1.00	Life Drawing. All levels	Nick Ashton	12 <sup>th</sup> Sept	12	£190	£226	-	
10.00-1.00	Watercolour Painting. All levels	Julianna Franchetti	12 <sup>th</sup> Sept	12	£142	£178	-	
10.00-1.00	Pottery. All levels	John Dawson	12 <sup>th</sup> Sept	12	£158	£197	-	
10.00-1.00	Photoshop – Creative Suite 4 – An introduction	Mark Stonehouse	12 <sup>th</sup> Sept	12	£162	£203	-	
<b>Afternoon</b>								
1.30-4.30	Approaches to Oil Painting	Ian Ellis	12 <sup>th</sup> Sept	12	£142	£178	-	
1.30-4.30	Portrait Drawing and Painting. All Levels	Nick Ashton	12 <sup>th</sup> Sept	12	£190	£226	-	
1.30-4.30	Watercolour - beginners	Julianna Franchetti	14 <sup>th</sup> Nov	5	£59	£74		
1.30-4.30	Pottery. All Levels	John Dawson	12 <sup>th</sup> Sept	12	£158	£197	-	
1.30-4.30	Screenprinting. All levels	Mark Stonehouse	12 <sup>th</sup> Sept	12	£162	£198	-	
1.30-4.30	Website Design – Beginners	Jenny Newton	12 <sup>th</sup> Sept	12	£162	£203		

# Further Information for Students

## 1. School Facilities.

- There are two drawing and painting studios, a printmakers` studio, a pottery studio, and a computer studio
- The school has a fine art reference library, with over 500 books together with periodicals and magazines
- Photocopying and internet access are available to students for course related work
- Art materials for all the courses are on sale from the school shop
- Refreshments are on sale at the school café
- A new drawing and seminar studio will open in November 2009

## 2. Advice and Guidance.

- Please ask the school secretary for advice on courses prior to enrolment. For more detailed guidance you can arrange an appointment with the curriculum team leader.
- Once you have enrolled, you can ask your tutor for guidance on a range of issues, including further study within the school, career development, and progression to courses elsewhere.
- The school management is keen to have feedback on your experience here, and to hear suggestions that you may have for improvements, or complaints about unsatisfactory service.
- You will be provided with a health and safety induction during your first class.

## 3. Materials/Models Charges

- Model fees are included in the price for all life drawing, life painting and portrait classes
- Materials fees are included for etching, screenprinting and lithography courses – these cover all materials required except for paper, etching plate and reprographics, which will need to be purchased separately from the school shop.

## 4. Student Responsibilities

- Your tutor will ask you to tidy up just before the end of class. Please ensure that the studio is left clean and tidy for the next class, as we do not have cleaners between classes.
- Appropriate health & safety equipment is supplied for each class. Always make sure that you use it as directed by your tutor. There is no eating or drinking within the studios and we ask that all mobile phones be switched off during class.
- Name and date your sketchbooks and every piece of work. You will be able to track your progress, and we will hopefully be able to reunite you with your work if it gets mislaid!
- Students will be expected to treat staff and fellow students with respect, and the school will not tolerate racism, sexism or bad treatment because of age, class, sexual orientation, physical or mental health issues.

# Further Information for Students

## **Mission Statement**

Putney School of Art and Design encourages all students to realise their creative potential in an accessible, and flexible way, enabling them to progress as learners and as artists, by offering high quality learning opportunities in the visual arts.

## **Friends of Putney School of Art and Design**

Membership of the Friends is open to all students and those interested in the School continuing as a valuable centre for art in Putney. As a Friend you will receive a regular newsletter, invitations to lectures and social events, be involved in annual art exhibitions, and help support the school library funding. Your views will be represented through the Friends regular meetings with Wandsworth Borough Council. To become a friend please see the school secretary, - the cost of membership is £7.

## **Students Charter**

- Students will be treated with respect and be valued as individuals, able to work in a safe and motivating environment.
- We will enable students to study to the best of their potential and we will reject any racism, sexism or bad treatment because of age, class, sexual orientation, physical or mental differences and we require students to do the same. We welcome diversity as a source of strength.
- We will offer a wide range of courses Monday to Saturday in term time, mornings, afternoons, and evenings (except evenings on Saturdays) and special half term and summer holiday programs.
- We will provide potential students with a copy of the prospectus and advise them about which of our courses would best meet their objectives.
- We will tell students the cost of courses and likely extra charges for model or materials. All course are offered to students at the lowest possible costs with special discounts for residents of the borough.
- There is a complaints procedure, please ask for further details from the school secretary.