

APPLICATION FOR SMALL BUSINESS RATE RELIEF

(Article 4 of the Non-Domestic Rating (Small Business Rate Relief) (England) Order (2004))

Business Rates Account Number:	Financial Year Claimed:
Account Name:	
Type of Business: Sole Trader / Joint Ratepayers / Partnership / Limited Company (Please circle as appropriate)	
If other, please specify:	

CONTACT DETAILS	
Telephone:	Fax:
Email:	

DETAILS OF MAIN TRADING ADDRESS	
Property reference:	
Address:	
Rateable Value (if known): (2005 Rating List)	

DETAILS OF ANY OTHER BUSINESS RATES LIABILITY	
You must give details here of any other properties in England for which you are liable for the payment of Business Rates. If you have no further liabilities, please write NONE .	
Account & property ref / Authority:	
ANY FURTHER PROPERTIES PLEASE ADD ON A SEPARATE SHEET.	

DECLARATION	
YOUR APPLICATION FOR RELIEF CANNOT BE ASSESSED UNLESS SIGNED. PLEASE READ THE EXPLANATORY NOTES CAREFULLY BEFORE SIGNING.	
<i>I declare that the information provided in this application is true to the best of my knowledge and that I understand that it is a criminal offence to provide false or misleading information.</i>	
Signed:
Full name:
Capacity:	Owner / Partner / Director / Other (please specify)
Date:
Explanatory notes	
Your business will qualify if you occupy Only one rated property in England, where the Rateable Value is less than £21,500; or Occupy one rated property in England, where the Rateable Value is less than £21,500 plus other Property provided that: All other property has a 2005 Rateable Value of less than £2,200 and the total of the main property plus all other properties is less than £21,500. IT DOES NOT APPLY TO EMPTY PROPERTIES	

The completed form should be returned to:

Wandsworth Council: Business Rates Service, PO Box 51511, London, SE1 9ZN