

## FOR MORE INFORMATION

If you wish to contact the Lifelong Learning team please call 020 8871 8618, or visit our website: [www.wandsworthlifelonglearning.org.uk](http://www.wandsworthlifelonglearning.org.uk)

If you have difficulty understanding this in English, please contact: Wandsworth Interpreting Service  
Tel: 020 8672 1043/3649  
[www.wandsworthlifelonglearning.org.uk](http://www.wandsworthlifelonglearning.org.uk)

### Punjabi

ਜੇਕਰ ਇਸ ਨੂੰ ਅੰਗਰੇਜ਼ੀ ਵਿਚ ਸਮਝਣਾ ਤੁਹਾਡੇ ਲਈ ਮੁਸ਼ਕਿਲ ਹੈ, ਤਾਂ ਕ੍ਰਿਪਾ ਕਰਕੇ ਸੰਪਰਕ ਕਰੋ :

ਵਾਂਡਸਵਰਥ ਇੰਟਰਪ੍ਰੈਟਿੰਗ ਸਰਵਿਸ  
ਟੈਲੀਫੋਨ ਨੰਬਰ 020 8672 1043/3649

### Hindi

यदि आपको इसे अंग्रेज़ी में समझने में कठिनाई होती है, तो कृपया संपर्क करें:

वॉन्डज़वर्थ इन्टरप्रीटिंग सर्विस , टेलिफोन नंबर - 020 8672 1043/3649

### Urdu

"020 8672 1043.3649:ع

" اگر آپ کو اسے انگریزی میں سمجھنے میں دشواری ہو، تو براہ مہربانی رابطہ کیجئے، واٹسز اور تھو انٹرنیٹ پر ڈنگ سروس ٹیلی فونز

### Bengali

যদি এতে ইংরেজীতে বা লেখা আছে বুঝতে আপনার অস্বীকৃতি হয় তবে ওয়াডসওয়ার্থ ইন্টারপ্রেটিং সার্ভিসের সাথে 020 8672 1043/3649 নম্বরে যোগাযোগ করুন।

### French

Si vous avez des difficultés pour comprendre ceci en anglais, alors sil vous plaît contactez: Le service d'interprétation de Wandsworth, tél: 020 8672 1043/3649.

### Gujarati

જો આપને આ અંગ્રેજીમાં સમજવામાં મુશ્કેલી પડતી હોય તો મહેરબાની કરીને સંપર્ક સાધો.

વોન્ડસવર્થ ઇન્ટરપ્રિટિંગ સર્વિસ, ટેલિફોન નંબર - 020 8672 1043/3649

### Polish

Jesli bedziecie miec Panstwo problemy w rozumieniu tego tekstu po angielsku prosimy o kontakt: Wandsworth Interpreting Service numer telefonu 020 8871 1043/3649.

# A QUICK REFERENCE GUIDE 2007-08



Wandsworth Council

Lifelong Learning  
WHAT? WHERE? WHEN? HOW?



Leading learning and skills





## **SOUTH THAMES COLLEGE**

### **WHAT**

Further and higher education from basic skills to degrees and professional qualifications. Also a range of part-time adult education courses covering many subjects from art to yoga. Free, impartial, educational and career advice. Support services for any barrier to learning.

### **WHERE**

Centres in Wandsworth, Putney, Tooting, Balham, Battersea and Roehampton.

### **HOW**

Visit our website for full information on our wide range of courses.  
Tel: 020 8918 7777  
[www.south-thames.ac.uk](http://www.south-thames.ac.uk)

## **ASPIRE CENTRE / SOUTHFIELDS COMMUNITY COLLEGE / CITY LEARNING CENTRE**

### **WHAT**

The ASPIRE centre is part of the Southfields Community College and incorporates Wandsworth City Learning Centre and the Adult and Community Learning Centre. Our facilities consist of a multi-purpose sports hall, activity gymnasium, Indoor Swimming Pool, Floodlit Multi-Use Games Area, Climbing Wall and Traversing Wall, a high-spec Fitness Suite and Dance Studio. Our sports and leisure courses include archery, trampolining, pilates, yoga, self-defence for women, swimming for over 50's and aqua aerobics as well as various climbing courses from children's climbing to instructor climbing. We also run a variety of children's courses from swimming and tennis to ballet and yoga.

Need to find activities for your children during the school holidays? The Aspire Centre offers Multi-sport Activity Days, supervised Fun Swim sessions, Children's Pottery workshops and 2-day Family Learning Courses, such as Grandparents and Grandchildren Digital Photography. During term-time we run many Family Learning courses, such as Parent and Child Introductory Rockclimbing, Parent and Child Dance, Family Pottery and Creative Family Fun workshop.

Our Adult and Community Learning programme is now extensive and includes a range of courses from art and design, pottery, textiles, salsa, languages, ESOL, Introduction to Swedish massage and Reflexology, to name but a few! From October 2007 our new Catering room will house both adult and Family Learning cookery courses. We also run many ICT courses in our state of the art Learning Centre which has a 40 station teaching environment and 15 station cyber café with access to the internet, email and associated activities. Courses include Computer Basic Skills, Digital SLR Photography, Adobe Photoshop, Powerpoint, European Computer Driving Licence and Desk Top Publishing. Some courses are drop-ins while others lead to accreditation.

### **WHERE**

337 Merton Road  
London SW18 3HE

### **HOW**

Southfields Community College  
Tel: 0208 870 6474 or 0208 875 2603  
[aspire@southfields.wandsworth.sch.uk](mailto:aspire@southfields.wandsworth.sch.uk)  
[www.aspirecentre.com](http://www.aspirecentre.com)

Wandsworth City Learning Centre  
Tel: 0208 875 1699  
[info@wandsworthclc.org](mailto:info@wandsworthclc.org)  
[www.wandsworthclc.org](http://www.wandsworthclc.org)

## PUTNEY SCHOOL OF ART AND DESIGN

### WHAT

This dedicated art and design college offers specialist printmaking, digital art and ceramic studios plus an exceptional Victorian drawing and painting studio. Courses include life drawing and painting, book illustration, pottery, ceramic sculpture, etching, lithography, screenprinting, digital photography, web design, and digital art. There are also Family Learning courses, and introductory courses for the complete beginner. A 2 year part time Diploma in Art and Design is offered for students seeking to progress further in their studies.

### WHERE

Oxford Road / Disraeli Road  
London SW15 2LQ

### HOW

Tel: 020 8788 9145  
putneyschoolartanddesign@  
wandsworth.gov.uk  
www.wandsworth.gov.uk/psad

## ST FRANCIS XAVIER COLLEGE / BROADOAK TRAINING CENTRE

### WHAT

Wide range of evening and day classes including languages, art & creative art, wine appreciation, special interest and sports & wellbeing including gym facilities. Accredited Microsoft IT Professional Academy offers technical training for education, commercial businesses and individuals to certify IT networking skills.

### WHERE

St Francis Xavier College  
Malwood Road SW12 8EN

Broadoak Training Centre  
11 Nightingale Lane SW4 9AH

### HOW

Tel: 020 8772 6060  
broadoak@sfx.ac.uk  
www.sfx.ac.uk



## ROEHAMPTON UNIVERSITY

### WHAT

Alongside our range of undergraduate and postgraduate courses, Roehampton offers short courses, certificates and diplomas in languages, arts and play therapies, counselling and back to teaching among others.

### WHERE

Roehampton University  
Roehampton Lane  
London SW15 5PU

### HOW

Enquiries Office  
Tel: 020 8392 3232  
enquiries@roehampton.ac.uk  
www.roehampton.ac.uk





## SHARE COMMUNITY

### WHAT

SHARE Community provides vocational training to disabled people and people with health-related barriers to employment. Accredited training programmes in computing, horticulture, business administration, basic skills and life skills. Qualifications include CLAIT, NVQs and OCN. Optional activities are offered periodically such as yoga, salsa, creative writing, and healthy eating. SHARE also offers structured employment guidance, training and support. Strong ethos of mutual respect, self help, and focusing on what people can do.

### WHERE

64 Altenburg Gardens  
Clapham, London SW11 1JL

### HOW

Tel: 020 7801 9812  
[www.sharecommunity.org.uk](http://www.sharecommunity.org.uk)

## MENCAP

### WHAT

Courses include sewing, IT and office skills, the internet, numeracy and literacy. OCN accreditation is offered. We provide information on other courses, employment and learning and health services.

### WHERE

The Atheldene Centre  
305 Garratt Lane  
London SW18 4EQ

### HOW

Tel: 020 8874 8178  
[www.mencap.org.uk](http://www.mencap.org.uk)

## TOGETHER RESOURCE CENTRES

### Heathside Resource and Education Centre

### WHAT

Courses include basic skills (numeracy and literacy), creative writing, retail training and OCN accredited courses in art and IT. As well as work projects, there is an extensive programme of regular Groups which include aromatherapy, relaxation, Media Studies, crafts, handmade cards, digital photography, woodwork, art workshop, swimming and gym.

### WHERE

Heathside Resource & Education Centre  
232 Roehampton Lane  
London SW15 4LE

### HOW

Tel: 020 8780 5920  
[pm-heathside@together-uk.org](mailto:pm-heathside@together-uk.org)

### Hilden House Resource Centre

### WHAT

A range of education and training opportunities.

### WHERE

Hilden House  
Frogmore SW18 1EY

### HOW

Tel: 020 8874 6787  
[pmhildenhouse@together-uk.org](mailto:pmhildenhouse@together-uk.org)

## DOVE ONLINE

### WHAT

Dove Online is an IT training centre in Roehampton, offering a number of different IT classes accredited by OCN. Apart from some sessions dedicated to special groups such as the over 60s and people with mental health problems, the centre is open for the general public to use computers and access the internet.

### WHERE

41 Danebury Avenue  
Roehampton  
London SW15 4DQ

### HOW

Tel: 020 8789 6542



## URBAN VOICE (UK) Ltd

### WHAT

Offers music training, development and performance opportunities to aspiring young urban artists. Music + students spend four weeks on Reality Check followed by 10 weeks on the BTEC First Certificate in Music at Level II.

### WHERE

Suite 6, Culvert House  
Culvert Road, Battersea  
London SW11 5DH

### HOW

Marcus Luck  
Music + Manager  
Tel: 020 7720 7879  
[www.urbanvoiceuk.com](http://www.urbanvoiceuk.com)

## SOUND MINDS

### WHAT

Opportunities for people with enduring mental problems to be involved in music and other arts activities. Informal training in music, art, music technology and creative computer work. OCN accreditation is offered.

Professional referral only.

### WHERE

20-22 York Road, Battersea  
London SW11 3QA

### HOW

Tel: 020 7207 1786  
[sound@mindz.fsnet.co.uk](mailto:sound@mindz.fsnet.co.uk)  
[www.soundminds.co.uk](http://www.soundminds.co.uk)

## GENERATE

### WHAT

With 30 years experience in the borough, Generate offers 24 courses per week, with subjects ranging from IT, Life Skills and literacy to cookery, gardening and movement and dance workshops. Other activities such as youth groups, holidays, weekend activities, job search support and finance and benefits advice are also offered. OCN accreditation is offered.

### WHERE

73 Summerstown  
London SW17 0BQ

### HOW

Tel: 020 8879 6333  
[www.generate-uk.org](http://www.generate-uk.org)



## FAMILY LEARNING

### WHAT

Programmes range from one-off workshops to longer courses involving parents / carers and children aged 0-16 years. The focus is on literacy, numeracy and language and can even lead to a qualification!

### WHERE

Programmes take place in a number of schools, community groups, sporting venues, the museum and libraries.

### HOW

Contact the Family Learning Co-ordinator on 0208 871 8490 [edlifelong@wandsworth.gov.uk](mailto:edlifelong@wandsworth.gov.uk) [www.wandsworthlifelonglearning.org.uk](http://www.wandsworthlifelonglearning.org.uk)

## SKILLS FOR LIFE – LITERACY, NUMERACY AND ESOL

### WHAT

Wandsworth Council is offering Skills for Life courses in Literacy, Numeracy and ESOL. The courses run for 10 weeks and can lead to a nationally recognised Entry Level 1-3, Level 1 or Level 2 qualification. The qualifications are equivalent to GCSEs – Level 1 (D-G grade) and Level 2 (A-C grade). Paper based tests are offered for ESOL learners at Entry Levels 1-3 and online tests at Level 1 and Level 2. ESOL tests are accredited by City and Guilds.

### WHERE

Literacy and Numeracy courses are held on Tuesday mornings during term time at the Professional Centre, Franciscan Road, Tooting SW17 8HE. ESOL courses are held at different community based venues across the borough.

### HOW

To book a place or for more information contact:

Jane Noulton  
Literacy and Numeracy courses  
020 8871 7649  
[jnoulton@wandsworth.gov.uk](mailto:jnoulton@wandsworth.gov.uk)

Audette Cummings  
ESOL courses  
020 8871 7639  
[acummings@wandsworth.gov.uk](mailto:acummings@wandsworth.gov.uk)



## ONLINE TEST CENTRES

### WHAT

Wandsworth Council's Adult and Community Learning has two online test centres for administering Level 1 or Level 2 exams, which are accredited by OCN. These are tests that learners aged 19+ can take and gain an instant result. Learners can collect their certificate within 10 working days from the date of their exam. You can book in to undertake a Practice Test which will give you an indication of your ability to sit for a Level 1 or Level 2.

### WHERE

Wandsworth Council Professional Centre  
Franciscan Road  
Tooting SW17 8HE

Also available at:  
Southfields Community College /  
City Learning Centre  
337 Merton Road  
London SW18 5JU  
Please telephone for details:  
020 8875 1699

### HOW

The Test Centre will be open on alternate Thursday mornings (term time only).

Telephone:

Jane Noulton	Audette Cummings
Literacy &	ESOL Tutor
Numeracy Tutor	020 8871 7639
	020 8871 7649

## EUROPEAN SOCIAL FUND (ESF) PROGRAMMES

### WHAT

A range of employability training and job focus support is available throughout the year at different community based venues across the borough. These learning activities are funded by the European Union through the European Social Fund. Learners have to be 25+, unemployed and seeking work.

Courses will cover:

- Free job matching service
- On-going support during jobsearch
- Working in collaboration with Job Centre Plus
- Employment advice and guidance
- CV preparation, letter writing, interview techniques and many more...

### WHERE

Various venues

### HOW

To discuss your individual needs contact:

Audette Cummings  
Skills for Life Tutor  
020 8871 7639  
acummings@wandsworth.gov.uk

Michael Duncombe  
Job Generator  
020 8871 8055  
mduncombe@wandsworth.gov.uk



## WANDSWORTH LIBRARIES AND COMMUNITY CENTRES

### WHAT

Free access to the Internet and introductory computer sessions for email, word processing and Internet searching, particularly for 60+, at all libraries in Wandsworth.

Classes and support for anyone who wants to improve their English and maths at Roehampton Library and Learning Centre, which is a City & Guilds test centre for qualifications in literacy, numeracy and ESOL up to Level 2 (equivalent to GCSE).

Battersea Park, Southfields and York Gardens libraries and Open Door and Wilditch community centres are designated as UK online centres and provide computer courses, ranging from complete beginners up to modules for the European Computer Driving Licence.

### WHERE / HOW

email [libraries@wandsworth.gov.uk](mailto:libraries@wandsworth.gov.uk) for more information or phone 020 8871 6369 for the address of your local library – everyone lives within 1 mile of a library.

Battersea Park Library  
309 Battersea Park Road  
SW11 4NF  
Tel: 020 8871 7468

Roehampton Library and Learning Centre  
2 Danebury Avenue  
SW15 4HD  
Tel: 020 8871 7091

Southfields Library  
300 Wimbledon Park Road  
SW19 6NL  
Tel: 020 8871 6388

York Gardens Library  
34 Lavender Road  
London SW11 2UG  
Tel: 020 8871 7471

Open Door Community Centre  
Keevil Drive  
Beaumont Road SW19 6TF  
Tel: 020 8785 4395

Wilditch Community Centre  
48 Culvert Road SW11 5BB  
Tel: 020 7228 5492

## PROSPECTS

### WHAT

Prospects is part of the London Nextstep network, providing free careers and education information, advice and guidance to adults in Wandsworth. Advisers can help you find out about a wide range of learning opportunities, both local and London-wide, develop a new interest, extend your knowledge and build your skills. We offer:

- Help with developing your career, achieving goals and raising aspirations
- Information on courses and training opportunities
- Sources of job information and job search help
- Help with preparing your CV

- Help with job application forms
- Improving your interview skills
- Identifying sources of funding
- Basic Skills Assessment in liaison with the Employment Service.

Prospects also provides general facilities including internet access for job searching and a comprehensive library.

### WHERE

Ground Floor  
15-17 Falcon Road  
Battersea  
London SW11 2PJ

### HOW

Tel: 020 7326 8700  
[www.prospects.co.uk](http://www.prospects.co.uk)



## WHERE IS LIFELONG LEARNING AVAILABLE?

### Main Providers

- 1 South Thames College
- 2 Putney School of Art and Design
- 3 Southfields Community College / City Learning Centre
- 4 Share Community
- 5 Mencap
- 6 Together Resource Centre
- 7 RW Rechere & Associates
- 8 Sound Minds
- 9 Urban Voice UK
- 10 Generate
- 11 Online Test Centres
- 12 Dove Online
- 13 Roehampton University
- 14 Skills for Life
- 15 Prospects
- 16 Saint Francis Xavier College

### Libraries

- |                          |                       |
|--------------------------|-----------------------|
| A Alvering Library       | G Putney Library      |
| B Balham Library         | H Roehampton Library  |
| C Battersea Library      | I Southfields Library |
| D Battersea Park Library | J Tooting Library     |
| E Earlsfield Library     | K West Hill Library   |
| F Northcote Library      | L York Library        |

